



# Granada Islamic School

3003 Scott Blvd., Santa Clara, California, 95054, Ph: 408-980-1161 Fax: 408-980-1120

## Financial Agreement 2010-11

For office use only

FID: \_\_\_\_\_

Parents:

Father's Name: Last, First

Mother's Name: Last, First

Address:

Phones:

Father's Daytime Phone

Mother's Daytime Phone

Students Names &  
Grades:

Full Year's Tuition:	Annual Tuition	Monthly Installment	Annual Tuition
K-8 (1 student)	\$ 6,300	\$ 630	\$
K-8 (2 students)	\$11,650	\$1,165	\$
K-8 (3 students)	\$15,850	\$1,585	\$
K-8 (4 students)	\$18,550	\$1,855	\$
K-8 (5 students)	\$19,950	\$1,995	\$
PK – Full Day	\$ 8,000	\$ 800	Per child x ___ \$
PK – Half Day (5 half days only)	\$ 6,050	\$ 605	Per child x ___ \$
Extended Care (K-8)	\$ 1,700	\$ 170	Per child x ___ \$
Staff Day Care (under PK age)	\$ 4,700	\$ 470	Per child x ___ \$

For completion by office:			
K-8 Prorated tuition for (___ students)	\$ _____	\$ _____	
PK Prorated tuition for (FD / HD)	\$ _____	\$ _____	Per child x ___
Staff Daycare Prorated tuition	\$ _____	\$ _____	Per child x ___
Less Staff Discount: _____ % x _____			-
Less Financial Aid Award: _____ % x _____			-
<b>TOTAL DUE</b>			<b>\$</b>

Fees (non-refundable):				
Returning student registration/ late reg.	\$ 60/120	Per child	x	\$
New student registration	\$ 200	Per child	x	\$
Activity Fee PK-8	\$ 60	Per child per year	x	\$
Capital Campaign Fee	\$ 100	Per child per year	x	\$
<b>Total fees due at registration</b>				<b>\$</b>

<b>Volunteer Fee*</b> (Per family)	\$400	<b>Due by direct payment</b>	\$
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\*See item #13 of terms and conditions on back of form for refund policy.

Terms and Conditions of the Financial Agreement are on the backside of this page. Please initial items 6, 7, 10 and 12, then sign and date the agreement



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### Terms and Conditions of Agreement:

1. Full payment of fees and tuition or Direct Payment Authorization (where permitted) is required for the acceptance of students.
2. Direct Payments are processed between the 1<sup>st</sup> and the 5<sup>th</sup> working day of each month, July through April.
3. The following fees are required:
  - a) Application Fee of \$75 for all new students (non-refundable).
  - b) Registration Fee of \$200 for each new student (continuing students pay \$60 or \$120 if late) (non-refundable).
  - c) Activity Fee of \$60 per student (non-refundable).
  - d) Capital Campaign Fee of \$100 per student (non-refundable).
  - e) Volunteer Deposit of \$400 per family (refundable if volunteer hours and deadlines are met – see #13 below).
  - f) Books and student materials, (\$50-\$350) depending on grade (refundable if returned in new condition with receipt within 10 days).
  - g) Other incidental fees during the school year for special in-class activities or field trips, as required (non-refundable).
4. The full yearly tuition is due at registration time. Monthly Direct Payments are allowed only as a convenience to parents and may be withdrawn for failure to meet payment due dates.
5. Tuition is due in full regardless of whether school is in session for the whole month or not. Abuse of this system and failure to meet monthly payments will result in dismissal of students from Granada Islamic School and/or requirement full payment of all tuition and fees at the time of future registration.
6. July and August tuition payments are generally nonrefundable once a student has been registered **(initial)**\_\_\_\_\_.  
However, an exception will be made in the event a parent is laid off or on financial aid. In this case, the August tuition payment is refundable, providing the parent submits prior to the first day of school a withdrawal form and layoff documentation, if appropriate.
7. In the event of withdrawal once school starts, tuition payments processed prior to withdrawal are non-refundable. A written 15-day advance notice is required for cancellation of direct payments. **(initial)**\_\_\_\_\_
8. Extended Care payments processed prior to cancellation are non-refundable. Cancellation of Extended Care requires a written 15-day advance notice of withdrawal for Direct Payment cancellation.
9. The hourly rate for drop-in Extended Care is \$7 per hour or fraction of an hour for each student.
10. The Activity Fee is non-refundable. **(initial)**\_\_\_\_\_
11. The Capital Campaign Fee is a mandatory contribution assessed per child enrolled in Granada Islamic School. These fees will be used to fund current and future facilities maintenance and improvement projects that directly benefit those whose children attend GIS. The amount of the assessment is determined by the GIS Board annually.
12. The Capital Campaign Fee of \$100 per student is due at the time of registration and is non-refundable. **(initial)**\_\_\_\_\_
13. The Volunteer Fee is waived when 20 hours of volunteer work for the school are certified and submitted by the deadlines (10 hours by Jan. 31 and 10 hours by May 31). 10 volunteer hours must be completed, certified and submitted by **February 1** and again by **June 1** to avoid payment of the Volunteer Fees. Refunds for Volunteer Fees paid in advance will be refundable once at the end of the year, providing the hours have been completed, certified and submitted by the deadlines above. Volunteer fees are non-refundable for late submissions.
14. A \$25 fee will be charged for the first returned check and/or direct payment (\$35 for subsequent occurrences), after which payment will be required by cash, certified check or money order.
15. GIS reserves the right to dismiss any student for whom we determine we can't meet his/her individual needs.
16. GIS reserves the right to refuse service if the terms and conditions of this Agreement are disputed or violated.
17. GIS reserves the right to make changes in the fees and programs offered without prior notice.

**We, the undersigned, have read and understood the above conditions and agree to abide by them.**

Father's Signature: \_\_\_\_\_ Mother's Signature: \_\_\_\_\_ Date: \_\_\_\_\_