



Granada Islamic School

3003 Scott Blvd., Santa Clara, CA 95054
 Phone: (408) 980-1161 FAX: (408) 980-1120

TRANSCRIPT REQUEST FORM

Exchange of Information

A school district may permit access to pupil records to any person for whom the parent of the pupil has given written consent specifying the party or class of parties to whom the records may be released. The recipient must be notified that the transmission of the information to others without the written consent of the parent is prohibited. The consent notice shall be permanently kept with the record file. *California State Education Code, Section 49075*

Address of your child's last school:

Date:

 School Name

 School Address

 City, State, Zip

We appreciate receiving all of the following confidential information on the pupil named below:

Psychological	A Transcript of Grades
Health Records	Test Results
Special Education Records	Cumulative Records
Educational Records	Others

=====

I authorize the exchange of information between the above school regarding:

 Student's Name

 Date of birth

Parent/Guardian's Signature: _____

Parent/Guardian's Name: _____

PLEASE PRINT FULL NAME

=====

The above confidential information has been requested by:

Granada Islamic School
 3003 Scott Blvd.,
 Santa Clara, CA, 95054
 Attn: Student Records