

APPLICATION FOR EMPLOYMENT



Granada Islamic School

APPLICATION DATE: _____

PERSONAL INFORMATION

NAME (LAST NAME FIRST)		SOCIAL SECURITY NO.	
PRESENT ADDRESS	CITY	STATE	ZIP CODE
PERMANENT ADDRESS	CITY	STATE	ZIP CODE
PHONE NO. ()	REFERRED BY		

EMPLOYMENT DESIRED

POSITION	DATE YOU CAN START	SALARY DESIRED
ARE YOU EMPLOYED? YES ___ NO ___	IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? YES ___ NO ___	
EVER APPLIED TO THIS SCHOOL BEFORE? YES ___ NO ___	WHEN?	
ARE YOU AUTHORIZED TO WORK IN THE U.S.? YES ___ NO ___	WORK DOCUMENT TYPE	WORK DOCUMENT NUMBER

NAME AND LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE	SUBJECTS STUDIED
HIGH SCHOOL			
COLLEGE			
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL			
TEACHING CREDENTIAL			
ECE UNITS			

GENERAL

SUBJECTS OF SPECIAL STUDY/RESEARCH WORK OR SPECIAL TRAINING/SKILLS	
U.S. MILITARY OR NAVAL SERVICE	RANK

FORMER EMPLOYERS

(LIST BELOW LAST FOUR EMPLOYERS, STARTING WITH LAST ONE FIRST)

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				
FROM				
TO				
FROM				
TO				

REFERENCES

GIVE BELOW THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

NAME	ADDRESS	BUSINESS	YEARS KNOWN
1			
2			
3			

HAVE YOU EVER BEEN CONVICTED OF A CRIME? (YOU DO NOT NEED TO DISCLOSE CONVICTIONS ARISING OUT OF MINOR VIOLATIONS OF THE VEHICLE CODE, BUT YOU DO NEED TO DISCLOSE ALL MISDEMEANOR AND FELONY CONVICTIONS, EVEN THOSE LATER SET ASIDE UNDER PENAL CODE SECTION 1203.4). CONVICTIONS ARE NOT AN AUTOMATIC BAR TO EMPLOYMENT. NO ___ YES ___ IF YES, PLEASE EXPLAIN:

AUTHORIZATION

I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION.

I ALSO UNDERSTAND AND AGREE THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED REPRESENTATIVE.

DATE _____ SIGNATURE _____

-----DO NOT WRITE BELOW THIS LINE-----

INTERVIEWED BY _____ DATE _____

REMARKS

NEATNESS	CHARACTER			
PERSONALITY	ABILITY			
HIRED	FOR	POSITION	WILL REPORT	SALARY WAGES

APPROVED: 1. _____ 2. _____ 3. _____
 PRINCIPAL BOARD MEMBER BOARD MEMBER